



Job Description

Title: System Administration & Support

Reporting to: Head of IT Infrastructure

Cantor Fitzgerald Ireland Limited

Cantor Fitzgerald Ireland Limited is part of leading global financial services firm Cantor Fitzgerald, providing financial services and advice to a wide range of clients. With offices in America, Europe, AP and the Middle East, Information Technology is central to what we do.

Role Summary:

We are seeking an experienced systems administrator who is keen to use and develop their technological skills in a progressive IT environment. In this role, the successful individual will support users, identify solutions, implement new software and hardware, and ensure our continued alignment with evolving regulatory requirements. Our ideal candidate will be able to communicate at all levels and take the initiative to remedy issues and drive improvement.

Key Responsibilities:

- Maintenance, configuration, and reliable operation of computer systems, network servers, and end user workstations
- Management of Backups, Operational Resilience (BCP/DR/Incident Management) and Security.
- Diagnose and troubleshoot issues with technical expertise, product knowledge & effective communications
- IT end user support, covering hardware and software for laptops, desktops & Office 365 deployments
- Monitoring system health & creating insightful metrics
- Project management and engagement with stakeholders
- KPI and metrics relating to system performance and ticket source/reason/resolution

Skills & Competencies:

- Knowledge Active Directory, Microsoft Exchange, and Group Policy
- Excellent Windows client OS skills – Windows 10/11
- Experience troubleshooting Financial Services Applications (e.g. Bloomberg, Fidessa) and liaising with third party support teams to resolve issues.
- Basic Networking knowledge – Patching, installation of switches/routers.
- Experience in Microsoft enterprise technologies eg Hyper-V, SCCM, VM Ware
- Excellent Knowledge of Microsoft Office Applications
- Windows Server 2012\2016\2019\2022 implementation & administration skills
- Knowledge of backup solutions and principles.
- Proven analytical and problem resolution skills and methodologies
- Ability to work on own initiative and work well within a team

- Experience administering print management software and printing devices
- Administration and troubleshooting IP voice systems
- Basic project management skills

Profile:

- Proactive and self-motivated, with a strong ability to work independently
- Effective problem solver, focused on practical and sustainable solutions
- Naturally inquisitive, always seeking to understand the bigger picture
- Committed to continuous learning and professional development

Requirements:

- Bachelor's degree in computer science or a related subject, or
- MCSA, MCP certified or holding a relevant MS role-based certification
- 3-5 years in a similar IT role

Qualified applicants may write enclosing their CV to **recruitment-ireland@cantor.com**, quoting ref:

Dublin – System Administrator